



CUMBERNAULD
vineyard church

JOB DESCRIPTION

JOB TITLE

Children and Families Worker

RESPONSIBLE TO

Senior Pastors

SALARY PACKAGE

TBC

CONTRACT TERM

1 year

HOURS WORKED

Part time: 10 hours per week. The nature of the work calls for a degree of flexibility, thus hours of work, which are as agreed with the senior pastor, may vary from week to week

ABOUT CUMBERNAULD VINEYARD CHURCH

Cumbernauld Vineyard Church (CVC) is a church plant established in September 2020 serving the community of Cumbernauld, North Lanarkshire. Our vision is to be a church who worship God wholeheartedly, pursues relationship with Him and aims to live out His love in our communities. We are a church where everyone matters, a place of hope and freedom, with a focus on building relationships, being generous and bringing God's love into the communities where we live and work. We are a lively church situated in the Town Centre where our CVC Hub hosts a wide range of church activities such as Breakfast Church, Lego Club, Family Open Mic Nights and CVC Kidz.

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Cumbernauld Vineyard Church is a registered charity in Scotland (No. SC050341).

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MAIN PURPOSE OF JOB

To lead the development of children and families ministry within CVC. The successful applicant will display vision and possess pastoral and leadership skills to establish and support volunteer teams.

MAIN DUTIES, TASKS AND RESPONSIBILITIES

- Oversee and support the children and families ministry and team at CVC.
- Work with the Senior Pastors to develop and maintain a sense of vision, direction and momentum within the children and families ministry.
- Develop and support volunteer teams, delegating leadership where appropriate. This would include responsibility for selection, recruitment, training, mentoring and coaching (IRTDMN).
- Model a Godly, passionate ministry by example, demonstrating regular involvement in the various ministries to children and families.
- Develop relationships with local primary schools. Scope opportunities for partnerships with schools and family centres.
- Plan and develop a weekly Mainly Music Session, supported by the development of a volunteer team.
- Disciple the children who are in the church.
- Whatever else is necessary to contribute to the smooth operation of Cumbernauld Vineyard Church activities, as a member of the pastoral staff, including engaging with training, staff away days & Vineyard events as necessary.
- To lead services as and when required.
- Liaise with Child Protection Officer to ensure full compliance with all appropriate laws and guidelines.
- Liaise with Health and Safety Officer to ensure full compliance with all appropriate laws and guidelines.

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COMPEPTENCIES REQUIRED

- Be experienced in working with children and families, preferably with relevant qualifications.
 - Be a visionary, self-starter and able to pioneer new initiatives.
 - Ability to use initiative and work proactively
 - Ability to work under pressure and meet deadlines
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PERSON SPECIFICATION

- As the role will also include the engagement of the general public in pastoral duties (e.g. praying for someone who has come to our door), attending prayer meetings, VCUKI events etc, there is a genuine occupational requirement that the candidate be a committed Christian and part of our church family.
 - The candidate must be organised, reliable, pro-active, cheerful, welcoming, an excellent communicator and patient, able to deal with challenging circumstances, servant-hearted, hospitable, and able to finish tasks on their own initiative
 - A committed member of CVC, attending services regularly and part of a Connect Group.
 - Able to maintain confidentiality and a member of the Disclosure Scotland PVG (Protecting Vulnerable Groups) Scheme, or be willing and able to join the Scheme.
 - Subscribes to the Evangelical Alliance UK Statement of Faith.
 - Abides by, committed to and supportive of the CVC Child Protection Policy.
 - Abides by, committed to and supportive of the CVC Health & Safety Policy.
 - It is anticipated that staff will contribute additional hours to these into the life of the church in the same way that other church members contribute over and above their work hours.
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DIRECT REPORTS

- Voluntary children and families team, Vineyard College Students and anyone supporting events run for children and/or families.
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TERMS & CONDITIONS

- Salary: TBC.
 - Normal hours of work will be 10 hours per week. The nature of the work calls for a degree of flexibility, thus hours of work, which are as agreed with the senior pastor, may vary from week to week.
 - The post is based at Cumbernauld Vineyard Church.
 - For this post it is an Occupational Requirement (Equality Act - part 1, schedule 9), that the post-holder is a committed Christian.
 - There are five weeks paid leave (pro rata) in each full holiday year which runs from 1 January to 31 December. Entitlement is based on full weeks worked. There are also nine statutory holidays.
 - Membership of Disclosure Scotland PVG Scheme will be required.
 - In order to comply with the Asylum and Immigration Act 1996, the successful applicant will be asked to provide document(s) confirming their eligibility to work in the United Kingdom.
 - Informal enquiries can be made to Aly Brown, hello@cumbernauldvineyard.church. It is anticipated that interviews will take place week beginning 19 February 2024.
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HOW TO APPLY

- A personal statement, outlining how your skills, experiences and personal qualities match the requirements of the role outlined in the job description. Please include names and email addresses of two referees, one of whom should be your most recent employer, who will not be contacted until later in the process.
- A full CV, including educational and professional qualifications alongside a full employment history showing positions held, responsibilities and relevant achievements.
- Applications without a CV, personal statement and personal information form will not be taken forward in the process.
- Each document should be a maximum of 2 sides of A4. For more information please contact hello@cumbernauldvineyard.church.
- Deadline for applications is Monday 5 February 2024.